

MEETING MINUTES
INSURANCE COMMITTEE
TOWN OF EAST HARTFORD, CT

Town Hall, Welling Conference Room

June 16, 2015

PRESENT: Committee members: Chairperson Paul Sousa, Ellen McCreery, Melodie Wilson, and Tim Bockus.

Also Present: Risk Manager Cindy Bennett, Finance and Benefits Director Michael Walsh, Steve Bixler- CIRMA, Fiona Porto- CIRMA, and Christopher Wardrop-USI

The meeting was called to order by Chairperson Paul Sousa at 5:02 P.M.

Acceptance of Minutes

MOTION by Ellen McCreery
 seconded by Member Wilson
 to approve the minutes of the June 3, 2014, meeting as written.

Motion carried by 3/0

Chair Sousa entertained nominations for election of Committee Officers.

Ellen McCreery nominated Paul Sousa for Chairman. Melodie Wilson seconded the nomination. By a 3-0 vote of the Committee, Paul Sousa was elected Chairman.

Paul Sousa nominated Ellen McCreery for Vice-Chairman. Melodie Wilson seconded the nomination. By a 3-0 vote of the Committee, Ellen McCreery was elected Vice-Chairman.

Chair Sousa recognized Cindy Bennett who reviewed the Town's Risk Management Program Summary Update (see handout attached).

Cindy Bennett then introduced Steve Bixler and Fiona Porto from CIRMA who presented CIRMA's renewal for the Town (see attached handouts).

The Committee reviewed and discussed the following items:

- Liability-Auto-Property Proposal
- Excess Workers' Compensation Insurance

- Professional Liability- Youth Services
- CIRMA will be proposing an option to change from self-insured to a large deductible plan for the Town's Workers Compensation. They will be discussing this with the Administration during the coming year for the Committee to consider for next year's renewal.

MOTION by Ellen McCreery
 seconded by Paul Sousa
 to recommend the Town stay with the current plans and coverage for:

- Liability-Auto-Property
- Excess Worker's Compensation with \$800,000 Retention
- Professional Liability- Youth Services

Motion carried by 2/1 (nay Wilson)

Cindy Bennett introduced Chris Wardrop of USI who discussed the approach to selecting a carrier and thoughts on considerations for future potential risks and commensurate coverage.

Chairperson Sousa commended Cindy Bennett and Mike Walsh, Director of Finance for the excellent work they do on behalf of the Town.

New Business- none

MOTION by Melodie Wilson
 seconded by Ellen McCreery
 to adjourn the meeting.

Motion carried by 3/0

Paul Sousa declared the meeting adjourned at 6:29 PM.

Respectfully submitted,

Tim Bockus, Director of Public Works